

Early Days Nursery School Ltd

Intimate Care Policy

EYFS: 3.1, 3.2, 3.4, 3.6, 3.7

At Early Days Nursery School, we believe that all children need contact with familiar, consistent carers to ensure they can grow and develop socially and emotionally. At times children need to be cuddled, encouraged, held and offered physical reassurance.

Intimate care routines are essential throughout the day to meet children's basic needs. This may include nappy changing, supporting children with toileting, changing clothes, and giving first aid treatment and specialist medical support, where required.

In order to maintain the child's privacy, we will carry out the majority of these actions on a one-to-one basis, wherever possible, by the child's key person with the exception of first aid treatment which must be carried out by a qualified first aider.

We wish to ensure the safety and welfare of children during intimate care routines and safeguard them against any potential harm as well as ensuring the staff member involved is fully supported and able to perform their duties safely and confidently. We aim to support all parties through the following actions:

- Promoting consistent and caring relationships through the key person system in the nursery and ensuring all parents understand how this works
- Ensuring all staff undertaking intimate care routines have suitable enhanced DBS checks which are double checked for accuracy at each annual appraisal
- Training all staff in the appropriate methods for intimate care routines and arranging specialist training where required, i.e. paediatric first aid training, specialist medical support
- Ensuring children are afforded privacy during intimate care routines whilst balancing this with the need to safeguard children and staff. No nappies will be changed or intimate routines take place behind closed doors
- Conducting thorough inductions for all new staff to ensure they are fully aware of all nursery procedures relating to intimate care routines
- Following up procedures through supervision meetings and appraisals to identify any areas for development or further training
- Working closely with parents on all aspects of the child's care and education as laid out in the Parent and Carers as Partners Policy. This is essential for intimate care routines which require specialist training or support. If a child requires specific support the nursery will arrange a meeting with the parent to discover all the relevant information relating to this to enable the staff to care for the child fully and meet their individual needs

- Ensuring all staff have an up-to-date understanding of safeguarding/child protection and how to protect children from harm. This will include identifying signs and symptoms of abuse and how to raise these concerns as set out in the Safeguarding/Child Protection Policy.
- Operating a whistleblowing policy to help staff raise any concerns about their peers or managers; and helping staff develop confidence in raising worries as they arise in order to safeguard the children in the nursery
- Conducting working practice observations on all aspects of nursery operations to ensure that procedures are working in practice and all children are supported fully by the staff. This includes intimate care routines
- Conducting regular risk assessments on all aspects of the nursery operation including intimate care and reviewing the safeguards in place. The nursery has assessed all the risks relating to intimate care routines and has placed appropriate safeguards in place to ensure the safety of all involved.

We have appropriate, designated facilities for nappy changing which meet the following criteria:

- Facilities are separate to any food preparation and food serving areas and children's play areas
- Changing mats have a sealed plastic covering and are regularly checked for cracks and tears. If cracks or tears are found, the mat is discarded
- Clean nappies are provided by the nursery and are stored in a clean, dry place. Soiled nappies are placed in a nappy sack before being placed in the bin. Bins are regularly emptied
- For non-prescription creams for skin conditions, e.g. Sudocrem,, each child is to have their own named cream or lotion pot supplied by the parent. Gloves are worn when applying any creams or lotions.

Staff changing nappies will:

- Use a new, disposable apron and pair of gloves for each nappy change and wash their hands before and after changing
- Clean, disinfect and dry nappy changing mats between each use
- Ensure they have all the equipment they need to access to fresh water before each nappy change
- Use this one-to-one time as a key opportunity to talk to children and help them learn e.g. singing rhymes and songs, naming parts of the body
- Make the nappy changing area inviting and stimulating
- Ensure no child is left unattended during nappy changing.

If any parent or member of staff has concerns or questions about intimate care procedures or individual routines, please see the manager at the earliest opportunity.

Intimate Care Policy continued

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>15th October 2021</i>	<i>Gina Chamberlain</i>	<i>October 2022</i>